



# Jenny Lind Veterans Memorial District

300 Daphne Street, P.O. Box 548, Valley Springs, CA 95252  
(209) 772-9650  
www.jmemorial@att.net

## APPLICATION FOR FACILITY USE

Event Date: \_\_\_\_\_

Name of Organization/Event: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Name of event: \_\_\_\_\_

Email address: \_\_\_\_\_

Room(s) requested: **Conference Room** \_\_\_\_\_ **Main Hall** \_\_\_\_\_ **Kitchen** \_\_\_\_\_ (**STOVE USE** \_\_\_\_\_)  
**\*If serving food and/or beverages, Kitchen Rental is REQUIRED, and proof of a food handler certificate.**

Time to be used: **Hourly** \_\_\_\_\_ **Half day** \_\_\_\_\_ **Full day** \_\_\_\_\_

Will alcoholic beverages be served? YES \_\_\_\_\_ NO \_\_\_\_\_

**\*\* If selling alcoholic beverages you must have permit issued by the Calaveras County Sheriff's Office. Copy of permit must be provided to Jenny Lind Veterans Memorial District PRIOR to event. \*\***

Will amplified music be played? YES \_\_\_\_\_ NO \_\_\_\_\_

**(Music must not be so loud as to disturb the surrounding neighborhood. All music must end at 11 pm.)**

Will guests pay a fee? YES \_\_\_\_\_ NO \_\_\_\_\_

**If charging a fee, state the amount and purpose, e.g. fund raising event, etc:**

\_\_\_\_\_

**The Jenny Lind Veterans Memorial District reserves the right to require renters provide on-site security and/or event insurance for some types of events.**

On-Site Security Required YES \_\_\_\_\_ NO \_\_\_\_\_ Event Insurance Required YES \_\_\_\_\_ NO \_\_\_\_\_

**Total Amount of Rent \$** \_\_\_\_\_ **Payment** \_\_\_\_\_

Cleaning/Security Deposit \$ \_\_\_\_\_

**\*Non-Profit organization must provide a 501(c).**

**\*All Veterans must provide a DD-214.**

**\*All kitchen users must provide a food handler certificate.**

**\*\*All Fees are due fourteen (14) days prior to the event.\*\***

**JENNY LIND VETERANS MEMORIAL DISTRICT  
HALL RENTAL CONTRACT AGREEMENT**

Rental agreement rules are to assure the Jenny Lind Veterans' Memorial District, hereafter JLVMD, the building and grounds are left in satisfactory condition. Renters shall be responsible for the total cost of repair and/or replacement for all actual loss or damage to the building and/or its contents.

Entrance foyer is an emergency/fire exit and is not to be used for setup, tables and chairs. Storage area is not to be used for rental space. No food or drink is allowed in the area.

Renters must clean up the entire hall (or room if rental individually) and kitchen (if kitchen is included in rental), restrooms and surrounding exterior of hall immediately following their event.

**ALL OR A PORTION OF THE \$XXX RENTAL CLEANING/DAMAGE DEPOSIT MAY BE WITHHELD FOR ANY DAMAGE,FAILURE TO CLEAN UP AFTER THE RENTER'S EVENT, OR FAILURE TO LOCK ALL WINDOWS AND DOOR AND FAILURE TO SET ALARM.**

The undersigned, herein known as the Renter, understands and agrees that he or she or the organization that he or she represents shall assume all risks for loss, damage, liability, injury, cost or expense that may occur during or as a result of the use or occupancy of the JLVMD Hall. The Renter agrees to be personally responsible for any damage sustained to the grounds, building, furniture or equipment as a result of occupancy of the JLVMD Hall. The Renter's signature certifies that all information in the application is true including that regarding the use of alcohol. The Renter understands and agrees that any misstatements or omissions of material fact herein may cause forfeiture of deposit. Renter hereby accepts and agrees to the terms as set forth above and to all the terms set forth in the rental agreement forms attached hereto.

**INDEMNIFICATION**

Renter shall indemnify and hold harmless the JLVMD and the agents, employees, partners, officers, directors, invitees, and independent contractors (collectively AGENTS) of the JLVMD against and from and all legal claims, liabilities, judgments, costs, demands, causes of action, and expenses (including, without limit, reasonable attorneys' fees) arising from Renter's use of the JLVMD premises or from any activity done, permitted, or suffered by Renter, in or about the premises. If any legal action, claim, or proceeding is brought against the JLVMD, upon notice from the JLVMD, the Renter shall defend the JLVMD against such action, claim, or proceeding, at Renter's expense, by counsel reasonably satisfactory to the JLVMD. In the event of any legal action or proceeding, including arbitration and declaratory relief, is commenced for the purposes of enforcing any rights or remedies pursuant to this agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorneys' fees, as well as cost of suit, in said action or proceeding, whether or not such action is litigated to judgment.

Renter Signature: \_\_\_\_\_

Renter Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**JENNY LIND VETERANS MEMORIAL DISTRICT  
RENTAL RULES CHECKLIST**

- 1) No alcohol to be consumed outside the JLVMD Hall.
- 2) No smoking inside the JLVMD Hall. Any smoking, to include vaping and electronic cigarettes, shall take place at least 25 feet from the JLVMD Hall.
- 3) No helium balloons inside the JLVMD Hall.
- 4) Do not exceed maximum occupancy of 300.
- 5) No decorations, streamers, ribbons, posters, etc. are to be stapled or pinned to the walls inside the JLVMD Hall.
- 6) Clean restrooms prior to leaving (Pick up debris, refill toilet paper, empty trash, ).
- 7) Sweep and damp mop floors (Use water only, no or detergent).
- 8) Clean kitchen (Wipe down counters, sinks, and stove).
- 9) Remove all leftover food.
- 10) Pick up any litter inside/outside the JLVMD Hall.
- 10) Empty all trash into dumpster located in the rear of the JLVMD Hall.
- 11) Clean, fold and return tables and chairs to storage area.
- 12) Occupants must not disturb or remove any items hanging in or on display in the JLVMD Hall.
- 13) Securely lock all building doors, make sure all lights are off, drop key in key box located under alarm panel at front door and set alarm. **(\$10.00 PENALTY PER DAY FOR LATE RETURNS).**
- 14) Each non-completion or violation of the above rules or damage may result in a minimum of a \$50.00 deduction from the security/cleaning/damage deposit. **The renter is responsible for any additional charges should rule non-compliance, violations, or damages exceed the security/cleaning/damage deposit amount.**

I understand and agree to all the above referenced requirements and fully understand that failure to complete any or all tasks will result in a partial or complete forfeiture of my security/cleaning/damage deposit.

Renter Signature: \_\_\_\_\_

Renter Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_